



# Woodcote Millennium Green Trust

Charity Registered Number 1075872

c/o 6 Sunnybank, Epsom, Surrey KT18 7DX

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## Minutes of the seventieth meeting of the Woodcote Millennium Green Trust at 8.00pm on 20<sup>th</sup> October 2016, 1 Woodcote Green House, Epsom

Present: Mark Swan, Jeremy Hawken, Helen Heath, Luke Jennings, Brian Saxby, Jason Cowling, Liz Frost, John Parsloe

### 1. Apologies: Chris Frost

### 2. Minutes of 69<sup>th</sup> meeting of the Trustees (25.1.16)

a. **Accuracy** -The Chairman was authorised to sign the Minutes as correct.

b. **Actions taken:**

**2v.** MS has had a response from the RAC who have explained that they already support other charities and are not able to offer support to the MG at this time.

**8b** MS has received feedback on why our bid for the Community Improvement Fund was unsuccessful, in brief the feedback was that the bid needs to be much more detailed. This was not felt to be achievable within the current remit of the Trustees.

### 3. Financial Report

JH presented the financial report.

JH explained that the value of funds held in equities is currently very high and the Trust could consider cashing in some of these if it was felt that there was a need for cash for a particular project within the next 3 to 4 years. The refurbishment of the pond is such a project however the plans for this and therefore likely spend have not yet been determined. To discuss again at the next meeting when there should be more of an idea of the plans for the pond.

### 4. Health and Safety

A large horse chestnut at the rear of the green has been removed as it was dead.

### 5. Maintenance

a. **Purchase of tools and equipment**- JC reported that litter hoops, gloves and shears had been purchased recently. The lawn mower is not needing servicing this year. Thanks to Gary Moyle, Ian Atherton and Derek Warrilow for helping with the lawn mowing.

- b. **Special Projects**- The refurbishment of the pond was discussed, in particular the problem of how to manage the invasive New Zealand Pygmy weed. Ken Cross has advised MS that if we try and remove the weed, then everything else that is cleared needs to be disposed of legally including other plants, e.g. the reeds and also the water. It was felt that further clarification and advice was needed:

MS to seek further clarification from Ken Cross re disposal.

JP to clarify legalities of NZPW disposal.

LF to ask if NZPW has been a problem elsewhere in the borough.

Some discussion of the fact that there is now a spray available to keep the reeds under control. – MS to investigate

- c. **Risk Assessment** – Mike Ford has done with MS
- d. **Other maintenance items** – Space around the sycamore and chestnut saplings needs to be cleared at the next maintenance session. Also cut back overhanging branches near the bonfire to help the new saplings to take.

**6. Date of next meeting** – Thursday 19<sup>th</sup> January 2017 8pm at 6 Sunnybank

## **7. AOB**

- a. Newsletter- The potential loss of income from this moving to once a year from twice a year was discussed and to consider going back to biannual at another meeting, particularly if the Trust needs to raise funds or for general awareness of any special projects. Sarah Nicholls has offered to help with writing the newsletter
- b. BS asked whether a copy of the newsletter could be sent to patrons who have moved away. A note to be put in the next newsletter that if anyone knows someone that has moved away and would like to receive a copy, to please send us their new address.
- c. BS needs to buy another laminator, preferably A3 - agreed.
- d. The path between Sunnybank and Woodcote Hurst has been damaged by heavy rainfall and overflow from drains. Gary Moyle has said that he thinks that possible a drain hat was previously blocked has been cleared and the problem may now have been fixed. To ask Jess from Executive Gardens to repair.
- e. The garage that the MG uses has had a new roof and guttering installed, thanks to JC for storing the tools and equipment in his own garage during the works.
- f. There is currently a Duke of Edinburgh volunteer helping out on the Green.
- g. JC has £100 in vouchers for purchase of some bulbs for the Green. It was agreed that he should buy cyclamen, English bluebells, snowdrops and daffodils.

- h. There was a person camping on the Green over the summer. MS asked them to leave and they complied.

The meeting closed at 9.55pm