



### Notice of Annual General Meeting

NOTICE is hereby given that the Annual General Meeting of WOODCOTE MILLENNIUM GREEN TRUST (Registered Charity Number 1075872) will be held at 8.00pm on Friday 15th March in the Epsom Sports Club, Woodcote Road, and all residents in the area are invited.

The Agenda is as follows:

1. Welcome and introductions
2. Apologies for absence
3. Minutes of last meeting
4. Trustees' Report and Accounts for the year ended 31.12.12
5. Appointment of independent examiner
6. Proposed amendment of Trust Deed
7. Future plans & suggestions
8. Any Other Business

Under item 6 it is proposed to amend the Deed establishing the Trust to permit the notice of the annual general meeting to be given in the latest Woodcote Millennium Green Newsletter (or other circular to Inhabitants) as an alternative to advertising the annual general meeting in a newspaper circulating in the Locality.

Accordingly the Trustees hereby propose to amend the Trust Deed by inserting the words "or in the Woodcote Millennium Green Newsletter (or other circular of The Woodcote Millennium Green Trust to Inhabitants)" after the word "Locality" at the end of Clause 22.3 of the Trust Deed.

For the amendment to be made, this proposal must be approved by a majority vote of those attending the Meeting.

Under item 7, we would welcome any suggestions about improvements to the Millennium Green you might like to see. If you cannot come to the AGM just contact any Trustee with your ideas or comments. We are managing the Green on your behalf, and look forward to hearing from you.

Refreshments will be available following the formal business, with an opportunity for informal discussions.

### Annual Report and Accounts

These will be available at the AGM, but if you are unable to attend and would like a copy, contact the Chairman after 15th March.

A summary of our accounts follows which at the time of writing are still subject to change and review by our Independent Examiner:

Cash Movements	£
Donations	1,713
Interest Received	22
Dividends	1,936
Income for the Year	3,671
Maintenance of the Green	(1,728)
Insurance	(359)
Administration costs	(94)
Tools & Servicing	(289)
Expenses for the year	(2,471)
Purchase of Units	(1,863)
Investments & Transfers	(1,863)
<b>Total Cash Movement</b>	<b>(663)</b>

### Gift aid

We very much appreciate all those who become, or continue as, 'Friends' as they help us to pay our general running expenses. Donations can be delivered to the Hon Treasurer or to any of the Trustees, using the attached form. If you are a tax payer, please do remember to tick the gift aid box for any donations you make and the taxman will pay us on top of the money you donate.

### Patrons

If you are a Patron, do let us know if you move, as we would like to keep you informed of any future developments.

## New arrival

We are delighted to announce that we have recently been donated a new seat by Hilary & Heather De Lyon in memory of their mother Margaret. The seat is located in a sunny part of the glade and faces south.

Margaret De Lyon was our Resident's Association Ward Councillor for many years and gave so much to the people of Epsom. She was a keen supporter of the Woodcote Millennium Green, and loved to walk and sit here.

We are very grateful for this kind legacy from the De Lyon family.

There was an article published in the Epsom Guardian on 7<sup>th</sup> February (with a photo) if you are interested in reading more about this.

## The cost of maintaining the green

Thank you all for continuing to donate so generously towards the running costs of the Green. We thought we would take this opportunity to give you a brief overview of where the funds go:

Public liability insurance

Small tool replacement (waders, gloves, litter pickers, hand saws etc)

Consumable items (petrol, weed killer, bulbs etc)

Tractor, lawnmower and strimmer servicing

Major maintenance projects (repair, replacement and enhancement of paths, bridges, benches, seats etc)

Major pond clearance

Tree felling/pollarding

Admin costs (advertising, newsletter, AGM etc)

Capital equipment (lawn mowers, strimmers)

Naturally we endeavour to keep these costs to a minimum, however as you can see there are some costs that are unavoidable.

The largest cost saving is labour and without regular volunteer help, the Trust would struggle to exist financially as we would have to buy in that labour.

We really do appreciate the fact that many of you come and help out on maintenance mornings and we think you will agree that the rewards are well worth the effort. Not all maintenance tasks are as labour intensive as some and we are aware that there are also those of you who pick up litter on a regular basis for which we are equally grateful.

If you are interested in becoming more involved, then please do come along to one of the maintenance mornings (see below).

## Maintenance Mornings

Maintenance mornings are working well and are a really important part of what we do. We aim to get a group of volunteers together to carry out various tasks and to clear litter. This is usually on a Sunday morning four or five times a year. It is proving to be a great social and family occasion, and the refreshments always go down well.

Whatever your skill or passion or however much time you have available, if you would like to join us, please e-mail Jason Cowling, who coordinates the volunteer list, at:

Jason.cowling@gmail.com

The next dates for maintenance in 2013 are:

Sunday 7th April 2013

Sunday 30th June 2013

Sunday 29th September 2013

Saturday 28th December 2013

We meet by the pond from 10.00 a.m. and conclude around lunchtime.

## Trustees

The current trustees are:

Chris Frost	8 Warren Hill
Jeremy Hawken	35 Sunnybank
Luke Jennings	10 Sunnybank
John Parsloe	1 Woodcote Green House
Mike Richardson	Woodcote Residents Society
Annette Richmond	9 Warren Hill
Brian Saxby	59 Sunnybank
Mark Swan	6 Sunnybank
Derek Warrilow	30 Axwood
Helen Heath	2 Wilmerhatch Lane
Admin Officer	

*Mark Swan, Chairman*

*On behalf of the Trustees*

*Tel: 01372-729258*

*Email: mark.emma@virgin.net*